

DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
WASHINGTON 25, D. C.

SCIENTIFIC ADVISORY BOARD  
GENERAL BOARD MEETING  
AFSC SPACE SYSTEMS DIVISION  
INGLEWOOD, CALIFORNIA  
11-12 APRIL 1963

GENERAL INFORMATION

A. REGISTRATION: Conferees may register at the Airport-Marina Hotel on 10 April or in the foyer of Building #2, Space Systems Division (Arbor Vitae complex), 5740 Arbor Vitae Street on the morning of 11 April 1963.

| <u>B. MEETINGS:</u>    | <u>PLACE</u>    | <u>DATE</u> | <u>TIME</u> |
|------------------------|-----------------|-------------|-------------|
| 1. General Board       | Auditorium      | 11 Apr      | 0900-1650   |
|                        | Building #2     | 12 Apr      | 1400-1625   |
|                        | Room 6          |             |             |
| 2. Discussion Groups   | To be posted    | 12 Apr      | 0900-1245   |
|                        | on Bulletin     |             |             |
|                        | Board           |             |             |
| 3. Executive Committee | Conference Room | 12 Apr      | 1630-1930   |
| (Closed Session)       | (Building 3,    |             |             |
|                        | Room 309)       |             |             |

C. SECURITY: Proceedings at the General Board meeting may touch on subjects classified through TOP SECRET. Clearances for Board members are on file with the SAB Secretariat; invited guests should indicate level of clearances held in the appropriate space on the travel questionnaire.

D. QUARTERS INFORMATION:

1. See attached separate hotel information sheet.
2. There is no on-base billeting at the Space Systems Division.

E. TRANSPORTATION:

1. Transportation between the hotel and the meeting site will be provided by bus and staff car.

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2. Insofar as possible, military and civilian flights arriving at Los Angeles International Airport will be met and transportation to the hotel will be provided. Taxicabs to the hotel may be used on a reimburseable basis.

F. PARKING: Those members and guests who live in the Los Angeles area or who are driving rental cars will be able to park in a designated section of the parking lot on the corner of Arbor Vitae Street and Bellanca Avenue.

G. SAB OFFICE: Located in the foyer of Building #2, 5740 Arbor Vitae Street and may be reached during the meeting by telephone, Area Code 213 - Orchard 0-1444, Extensions 1638, 3338.

H. RECEPTION: (Informal) Cocktails and hors d'ouvres will be served from 1830 to 2000, 11 April in the Officers' Open Mess, Building #11.